

Organization	Islamic Relief Bangladesh
Head Office Address	Bangladesh Country Office: House # 10, Road # 10, Block-K, Baridhara, Dhaka-1212, islamicrelief.org.bd
Vacancy Title	Community Mobilizer (Education)
Number of Vacancies	1
Gender	Male/Female
Working Place	Barisal
Nature of Role, Nationality	Project Staff, Bangladeshi National.
Reporting Line Management	Project Coordinator (EduWash)
Programme	Orphan, Child Rights & Protections
Project	Sustainable Access to Education and climate resilient WASH support to most vulnerable communities in Barishal (EDUWASH)
Project Duration	Up to 31 December 2027
Employment Status	Full time
Contract Duration	Initially for three months, upon review & Satisfaction, budget & project availability, it will be extended from time to time at the rate of the year.
Monthly Salary	Grade-3, Step-1
Benefits & Allowances	Mobile bill, Tour allowance/ Per-diem, Provident Fund, two weekly holidays, Insurance Coverage (IPD, OPD, Life, DB, CIB), Festival bonus, long service awards, Leave (Annual, Casual, Sick, TOIL/CTO, Maternity, Paternity) and gratuity, etc.
Job Context	Access to safe WASH facilities in Barisal's slums and rural areas is critically limited, disproportionately affecting women, girls, the elderly, and persons with disabilities, and increasing health risks. Poor WASH conditions at home and in schools contribute to illness, irregular attendance, and high dropout rates—especially among adolescent girl that eventually reinforcing cycles of poor health, exclusion, and low educational outcomes. To address the situation at Barisal city corporation the OCRP and HRP teams of IRB undertake an endeavour titled “Sustainable Access to Education and climate resilient WASH support to most vulnerable communities in Barishal (EDUWASH)” jointly. This initiative aims to enhance the quality of education for girls in targeted secondary schools by providing stipends and individual-level tutorial support, while strengthening institutional capacity through improved ICT facilities and inclusive WASH services. It will also promote access to additional learning opportunities and extracurricular activities through the establishment of child clubs. In parallel, the project will construct or repair seven inclusive and gender-sensitive WASH facilities across schools and communities (four at the school level and three in slum areas). Additionally, the project will support the repair and upgrading of drainage systems, install three communal waste bins, and provide six waste collection trolleys to improve sanitation and waste management in densely populated slum areas. The Community Mobilizer, as a front-line staff member, will be responsible for implementing project activities at the grassroots level. The person will ensure effective execution of the project's interventions, including the selection of schools, students, families, and communities; regular follow-up and monitoring of SHGs, schools, child clubs, and households; organizing events; and maintaining strong communication at the community level to support smooth field implementation and project progress. This position requires strong programme implementation skills, particularly in the areas of education, child rights, and livelihoods. Key responsibilities include preparing the implement project activities; providing support to RHs; organizing knowledge-sharing and awareness sessions; maintaining collegial relationships with communities and LGIs; and executing appropriate exit strategies

Organization History:

Islamic Relief Worldwide (IRW) - founded in 1984 and based in Birmingham, UK - is an independent humanitarian and development organization. It supports the world's most vulnerable people in their fight against poverty & suffering regardless of race, political affiliation, gender, or belief, and without expecting anything in return. It is a signatory to the Code of Conduct for the International Red Cross and Red Crescent Movement.

IRW has a presence in 45 countries across the globe. Some funds of the organization come from individual donations and others from institutional donors such as the DFID, EU, SIDA, CIDA/IDRF, Forum Syd, WFP, UNDP, and ECHO.

Islamic Relief (IR) started working in Bangladesh in 1991 to help the distressed survivors of the devastating cyclone by providing emergency relief and supporting communities to rebuild in the wake of that cyclone. Initially, it focused on emergency relief & disaster preparedness activities. Later on, it expanded its programs on both humanitarian and development challenges. Now it works in an integrated manner combining emergency humanitarian assistance, short-term work opportunities, shelter support, awareness & training on different DRR, climate change, development, health & hygiene and social issues, cash grants, IGA means, health & nutrition, safe water & sanitation, education, advocacy and linkage with different service providers. As a registered charity, IR is open and transparent; it continually assesses its work and operational methods to improve impact and effectiveness. Islamic Relief values and commitment to safeguarding: IRB is committed to preventing any type of unwanted behavior at work including sexual harassment, exploitation, abuse, lack of integrity, and financial misconduct; and committed to promoting the welfare of children, young people, adults, and beneficiaries with whom IRB engages. IRB expects all staff and volunteers to share this commitment through our code of conduct. We place a high priority on ensuring that only those who share and demonstrate our values are recruited to work for us. All offers of employment will be subject to satisfactory references and appropriate screening checks, which can include criminal records checks. IRW also participates in the Inter-Agency Misconduct Disclosure Scheme.

In line with this Scheme, we will request information from job applicants' previous employers about any findings of sexual exploitation,

sexual abuse, and/or sexual harassment during employment, or incidents under investigation when the applicant left employment.

Main Duties & Responsibilities:

Objective	Activities	Working Ratio (%)
Project Implementation and Management at the field level	• Selection of RHs (Schools, Students, Mother, Families) focusing community need assessment • Formation of community-based groups (SHGs), making them functional by their own efforts & guiding them utilizing their resources • Support to Ensure group development training on leadership, savings and financial management, linkage development and giving technical support to arrange training sessions. • Support to develop family business plan • Providing technical support for asset/cash transfer to the RHs for procurement of IGA means • Support the selected RHs to identify income generation opportunities • Carry out group-based and community-based awareness sessions on health, WASH, nutrition and different social issues such as child rights, women's rights, including GBV, climate issues etc. • Task-based documentation of the project • Forming and making functional of the community-based child protection committee (CBCPC) at the school and union level • Taking initiatives to prevent early marriage by CBCPC; • Select vulnerable girls' students from the targeted schools • Provide stipend and educational materials for the vulnerable girls to ensure continue their education • Form and make functional of the school-based child clubs and provide necessary books and indoor and outdoor game materials • Ensure tutorial support for the slow learners • Organize extracurricular activities like sports, reading and arts, debate competition, cultural function etc • Establish MHM corner at the schools • Organize & facilitate awareness campaign on child protection & early marriage at the school level • Conduct meeting with teacher, SMC & PTA in the respective schools • Organize Workshop/ training for teachers, SMC & PTA on Child Rights & Protection, gender responsive education • Establish an emergency medical care & vision checking corner, and organizing health camps • Developing community leaders/champions to stop early marriage • Taking initiatives to build mass awareness and creating motivation through signature campaign, poster, leaflet, billboard, etc. to act on stopping early marriage • Taking initiatives to provide IGA training for family members • Linkages of the guardian with govt. social protection schemes • Introducing group led saving, small loan and Qard al Hasana • Regular school visits for ensuring the girls presence in the school. • Regular meeting with school teacher/SMC • Collection of educational result card and documented • Taking initiatives to provide vocational training for selected girls; • Observance of different national and international day at field level • Monitoring early marriage & GBV incidents and reporting to relevant offices/departments by the adolescent clubs; • Conducting campaign against early marriage & GBV; organizing cultural events (theatre, folk song, etc.) • Organize events for significant day celebrations • Regular visit of schools, household. SHGs and CC • Prepare short report of the event • Conduct phase / exit meeting with all the relevant entities and communities • Ensure all documents of the target group	70%
Monitoring, Knowledge Management and Reporting	• Provide support to MEAL team to conduct base-line and final evaluation by organizing field level activities • Visit the schools, HHs and other places and activities following the checklist • Recording the project learning, best practices, innovations, risks and success stories • Collecting the significant case stories, • Taking good quality activity-oriented photographs of the implemented activities • Maintain database of the implemented activities • Keep a learning attitude participate in knowledge exchange sessions, and capacity-building initiatives.	10%

	• Prepare event-based report • Support the project lead to prepare compile data and information and develop different reports like monthly, quarterly, annual, interim, final report etc.	
Advocacy, coordination and networking with RHs, Communities and LGIs	• Building relationship with the local level government office • Making functional linkage with the teaches, schools' authorities, students and parents for improving the quality of education for the targeted children • If needed participate in different meetings • Organize meeting to build relations and networking • Support to organize lesson-learning workshops at the local level • Organize project exit meetings at the community level and with Local Government Institutions (LGIs). • Organize inception meetings with Union, Upazila/District administrations. • Establish and maintain strong relationship with local stakeholders. • Support to develop IEC and training materials, including leaflets, billboards, and other communication tools. • Organize need-based meetings, seminars, and workshops with project stakeholders, government officials, and NGOs at the local level. • Implement rights-based advocacy and networking with relevant LGIs.	5%
Capacity Building and Training	• Support to prepare necessary modules for providing training to RHs, communities and other stakeholders • Organizing training for the students, teachers, SMCs, mothers and communities on different issues • Facilitate the training for the students and mothers • Support to conduct meeting with the SMCs and provide necessary training • Support to provide training on CR, CP and other issues for the teacher and students • Draft the training report and follow up the how the learnt knowledge are being utilized	10%
Others	• Follow the safeguarding principles, child protection policies, and ethical standards in all interactions with children, families, and community members. • Working in the team • Implement robust Complaint and Feedback Mechanism (CFM) in all stage of the project. • Orient the RHs, communities and stakeholders on effective process of CFM, and Maintain CFM logs, lesson learning logs, Risk registers at the project office. • Implement visibility related activities • Follow a Do No Harm principle while implementing the project's activities • Demonstrate a strong commitment to promoting child rights, protection, and safeguarding through the implementation of relevant interventions. • Work closely with secondary schools, students, teachers, head teachers, School Management Committees (SMCs), local education authorities and community groups at the local level to support project activities. • Perform any other duties assigned by the supervisor in line with programme needs and organizational policies.	5%
	Total	100%

Person Specification:

Essential:

Academic Qualification:

- Bachelor's in Social work or Education or Anthropology or Development Studies or English or any other relevant discipline.

Experience:

Minimum 02 years working experience in:

- Implementing projects focusing on education, child rights and protection, livelihoods, and adolescent development;
- Project analysis, implementation, and development work with secondary schools and students;
- Implementing education programmes, particularly at the secondary level;
- Training facilitation, providing technical guidance, module development, communication, and coordination;
- Motivating children, adolescents, communities, and relevant stakeholders;
- Training and report writing.

Core Competencies

- Strong skills in social/community mobilization, facilitation, coordination, networking and communication.
- Strong abilities in activity management and financial management.
- Demonstrated teamwork and collaboration skills.
- Positive attitude and willingness to collaborate effectively within teams.

- Ability to work under pressure & manage workload effectively.
- Commitment to the organization's vision and mission.
- Commitment to IR Values: Sincerity, Excellence, Social Justice, Custodianship, and Compassion.
- Demonstrates a high level of integrity and professionalism.
- Excellent in leadership
- Committed to self-development (continuous learning and quality improvement); displays self-confidence and self-motivation.
- Excellent interpersonal and behavioural skills.
- Willingness to adapt to IR's norms and values.

Technical & IT Skills

- Proficiency in Microsoft Word, Excel /PowerPoint/Basic Internet etc.

Language Requirements

- Strong proficiency in reading, writing, speaking and listening in English and Bengali.

Other Requirements

- Willingness to travel frequently and work in Bangladesh's most remote areas.

Desirable

- Skills in Project Implementation, Project Management, Reporting & Documentation,
- Skill in planning, analytical/strategic management
- Skill in problem-solving, conflict resolution, decision making
- Knowledge of personal health, safety, and security.

APPLY INSTRUCTION:

If you believe your qualifications, exposure, and experience match our requirements, and you are dedicated to upholding the values and principles of Islamic Relief, please apply through BDJOBS on or before the closing date. Only shortlisted candidates will be contacted for further selection

EQUAL OPPORTUNITIES:

Islamic Relief Bangladesh considers diversity in the workplace and is a committed equal opportunity employer. We encourage applications from all suitable candidates regardless of race, family/marital status, gender, ethnicity, disability, class, caste, or religion.